

**CTE Consortium Meeting Minutes**  
**Wednesday, January 23, 2007**  
**10:00 a.m. – 3:00 p.m.**  
**MATC – Administrative Conference Room**

<b>Present:</b>	Jack Bell	Cheryl Hardy
	Jim Christensen	Brent Judd
	Ed Clark	Glo Merrill
	Boyd Donaldson	Mary Lou Seamons

**USOE Staff Present:** Buddy Deimler, Janet Goble, Patti Godfrey, Pearl Hart, Marv Johnson, Dawn Kay-Stevenson, Carl Lyman, Sherry Marchant, Dave Milliken, Melvin Robinson, Tom Sachse, Mary Shumway, Dale Stephens, Craig Stoker.

**1. Welcome and Approval of Minutes**

Boyd Donaldson welcomed everyone to the meeting. The December 2007 meeting minutes were approved as recorded.

**2. Action Items Report**

Mary Shumway reported on each of the action items listed. She reported that the new CTE website was launched last week. Sherry Marchant reported that the USOE specialists met to discuss the CTE Introduction course and determined that they need a director and a coordinator to serve with them in discussing these important issues. Sherry asked the directors to contact her if anyone in their regions would be willing to sit on this committee. Mary Shumway indicated that they are still investigating how to pay for Choices. They are currently in the process of doing an RFP with UHEAA. They will probably have to do a one-year extension until permanent funding is developed. Mary indicated the more districts involved the more likely a discounted price could be negotiated. Mary assured everyone that they are doing their best to try and address the problem of CRT testing in the business labs. The directors voiced concern by indicating the burden of doing the CTE online testing is already posing problems let alone CRT testing.

**3. Online Testing**

Mary Shumway asked the directors what type of training they would like on the CTE on-line testing system. It was suggested that an in-depth training on the reporting features of the system could be included at the next Directors Meeting in St. George. The committee discussion concluded that if a tutorial disk were created and sent to directors prior to the meeting the directors could be armed with intelligent questions and it may not take as much time in the meeting. Mary also discussed the impact the enhanced tests for Foods, Introduction to Automotive Service, and Welding have had. Renee Hyer has received some feedback from teachers indicating the tests are more difficult than the paper pencil test. Renee has responded with a memo describing the issues and the “equating” of tests that will be done to equalize the scores of each version of the tests and ensure that funding is not impacted during this initial implementation. Cheryl Hardy suggested that students in her district were not going back to complete unfinished questions like they would when it was a paper pencil test. Mary continued by reporting on the efforts with the legislature this year to acquire additional funding and how that will be used to continue the progress towards online testing and reporting.

**4. Legislative Update**

Mary Shumway indicated that the details of the budget are not available yet, but there will most likely be an increase in the WPU. There were some errors initially in the way the state sent information regarding the state set-aside but they have been corrected. The Financial Literacy bill has been revised as a result of the feedback you provided since the last meeting. The passport will be integrated into the course instead

of replacing it as originally suggested. The governor's budget proposed only a \$4 million dollar increase in CCGP funding instead of the original \$9 million requested by the State Board. The Chamber of Commerce and Uintah Basin DWS Regional Councils are supporting the original \$9 million dollar request in hopes that counselors will be able to have the time to guide students towards targeted industries like construction and automotive which are in great demand in many of the local areas throughout the state. Mary reported on some of the media attention that has surrounded this guidance counselor legislative item. The consortium members discussed the complicated issues in distributing the additional funds fairly throughout the state. It was suggested by Dawn Kay-Stevenson that a task force should be formed to develop the funding formula. Mary reminded everyone that the state board rule will be written in April for the final funding distribution. She also requested that everyone return to their regions and request input from the directors regarding this issue. Mary Shumway noted that Senate Bill 39 is designed to form a task force to evaluate math, engineering and science. State board members will be the only ones representing our point-of-view on this task force. We will make it a point to make sure they are well informed. We will be interested to see what conclusions they draw to resolve or further the long fought war over math.

#### **5. Private Cosmetology Schools**

Mary Shumway reported that over the past couple of years she has been working with the private cosmetology school community to work out the problem of credit in the high schools and their view that they are not given the same access to students interested in enrolling in cosmetology programs as the state colleges. Mary identified some of the problems that exist and then indicated she has been given the task of writing the policy letter that will outline the specific requirements and CTE elective credit that will be available so the solutions could be standard between local districts. Mary took input from the directors and then indicated she would publish the letter to all the districts in advance.

#### **6. CTE Website**

Mary Shumway discussed the new CTE website and director's corner. The consortium handouts and minutes will be available via PDF documents in this area. The directors are encouraged to submit any suggestions for improvements to the website while it is still in development. The directors requested that the region names be corrected. For the purpose of pathways the two north regions combined efforts and have one representative under the name Wasatch Front North. It was noted that Julie Felshaw and the Financial Literacy program have their own home page like other general education credit areas. It was suggested that we provide a note or a link to make it easy to locate Julie's information.

#### **7. Marketing Resources**

Mary Shumway wanted to make everyone aware that Pathways information was distributed at the UACTE conference for the February CTE Month activities and you can print additional items directly from the website.

#### **8. Perkins Planning – Public Hearings and Stakeholder Input**

Marv Johnson recommended that everyone hosting one of the remote locations for the polycom hookup keep their technicians handy in case you lose the connection to the meeting. He also reminded everyone that all of the documents of the proposed plan are located on the website. Input can be provided at the broadcast meeting or via email to Marv Johnson or Gary Wixom. Suggestions such as scholarship incentive to recruit new teachers and a \$5,000 stipend to attract a new teacher were made to Marv Johnson. Uintah Basin and Southeast regions requested being added to the remote location broadcast. Marv said the information on available sites had already been sent out and that it was probably too late to change it now, but written comments via email would be welcome.

#### **9. WPU Reform Discussion – Final Revisions**

Marv Johnson reported that they are getting ready to implement the WPU reform as it has been discussed previously. He informed everyone that it seemed like a good solution to have one full-time CTE director represent all of the charter schools being housed in one school that could also act as the fiscal agent. Glo Merrill stated that her region strongly requested that it be a requirement for all future CTE administration to be CTE endorsed. Marv stated that the purpose of developing the extensive course was to

accommodate non CTE endorsed administrators, but that he would take it under advisement. Marv reviewed the requirements again and was able to incorporate some other suggested changes. The small schools were reminded that they may need to rotate their schedules in order to meet the Pathways requirements.

Boyd Donaldson brought up the issue regarding student social security numbers that are needed to track Pathways concentrators as a way of warning to other directors so they did not allow their local school district boards to make decisions that would do away with social security numbers just yet. Marv Johnson indicated that the SSN is the only way to match with the DWS Employer file for placement, but that he and Jeff McDonald are currently working on a combination of *namebirthdatelastfourdigitsofssn* for future matching purposes to solve this problem.

#### **10. UHEAA: post-high school opportunities**

Tom Sachse distributed a chart that was developed by Craig Haslip, UHEAA, who also serves on the Metro Steering Committee. Tom wanted some feedback from the directors as to whether or not this was information that was valuable to the school counselors. The directors discussed the information in light of the Pathways initiative. Tom indicated that Pathways information was not included deliberately. Everyone agreed if the purpose is to make sure students understand qualifications for scholarships or programs outside of Pathways that the title should be changed.

#### **11. UACTE Conference Update**

Cheryl Hardy reported that over 900 people registered for the conference this year. There were a lot of on-site registrations. The administration section registration numbers were down from previous years. The Pam Perlich presentation was excellent information and everyone agreed that we need to get copies of all her statistics.

#### **12. CCGP Winter Conference – Change of Venue**

Tom Sachse announced that the Miller Conference Center would be the new venue for the Comprehensive Counseling and Guidance Winter Conference. Tom mentioned that an interesting part of this conference would be Pam Perlich providing information on the Asian student demographics. Tom also mentioned that Bruce Barron was putting together a trip to San Diego for CTE directors and CCGP counselors. It would include tours of the facilities associated with the military base, college, manufacturing facilities, an aircraft carrier and other tours relating to the medical, electronics, construction, and firefighter fields. He is offering to pay the travel expenses, provide a \$65.00 per diem, and include accommodations on the base. For information call 801-977-1101.

#### **13. Other Items**

Buddy Deimler discussed the conflict with a high school rodeo that was discovered when all the CTSO's were scheduled on their own weekend that ended up having to move FFA to the month of April. The dates are set for the next couple of years. Buddy communicated the very strong feeling among the FFA advisors and their discontent with the scheduling conflict.

Dawn Kay-Stevenson mentioned that there is a link she will provide to everyone by Monday that is the Agency Computer Services version of a survey of counselor time.

Dale Stephens announced that his Marketing Summer Conference will change their scheduled date to Thursday, June 12<sup>th</sup> and Friday, June 13<sup>th</sup>.

Pearl Hart announced that the Adult Roles and Financial Literacy conference will be held on Friday, June 13<sup>th</sup> at Davis High School, and this would be the only day that a hard copy of the curriculum will be made available to teachers.

Dave Milliken announced that the corrected dates for the Skills USA State Skill and Leadership Conference are Thursday, March 27<sup>th</sup> and Friday, March 28<sup>th</sup>.

Melvin surveyed the directors to discover how many regions have a Project Lead-the-way Program. He indicated that Logan wants to drop Weber as an affiliate.

The policy governing making changes to pathways and the process required has been documented in a letter that is available for your use.

The idea of centralizing summer conferences again someday was brought up for discussion. It was argued that the conferences have grown too large to find a facility for a general session, require unique lab capabilities for each area of study, are too hard to monitor credit, and created too much of a social atmosphere instead of a learning atmosphere. Mary indicated she would research other state models that have one large conference and see if there is potential in the idea.

Mary Shumway stated that in looking ahead to the March Directors Meeting agenda they were planning to use the first part of the meeting to accommodate roundtable discussions. They also have some plans to condense the Pam Perlich information and discuss the implications this will have on CTE in the future. She will email the PowerPoint presentations to everyone. Also on the agenda will be the opportunity for Renee Hyer to display her online reporting capabilities.

**14. Next Meeting – February 27, 2008  
10:00 a.m. – 3:00 p.m., MATC – Room 203e**